

**Statewide Interoperability Coordinator  
Government Information Technology Agency (GITA)**

AS OF: 7/16/2008

**Position Summary**

This position will act as the Public Safety Interoperability Coordinator for the State as defined by Federal homeland security guidelines.

**Duties and Responsibilities**

- Serves as point of contact responsible for maintaining and updating the Statewide Communications Interoperability Plan (SCIP) on a prescribed and as needed basis.
- With support from the Oversight Manager:
  - ensures maintenance and update of information regarding Strategic Initiatives that support the SCIP's goals and objectives
  - oversees SCIP implementation efforts
- Supports an established interoperable communications governance structure with proper representation to support statewide PSIC efforts.
- Develops and reports performance measures to show progress toward improved interoperability.
- Interacts with multiple funding sources and pursues or supports pursuit of funding opportunities in interoperable communications, including interactions with State, federal, local, tribal and non-governmental entities, to ensure program sustainability.
- Oversees creation and submittal of grant applications and associated fiscal and technical documentation and reporting.
- Supports the efforts of the Interoperability Outreach Manager.
- Establishes Memoranda of Understanding (MOUs) and Inter-Governmental agreements (IGAs) to further interoperability efforts.
- With support of GITA's policies, standards and procedures staff, encourages the development and implementation of voice and data public safety interoperability standards for Arizona.
- Stays informed of current public safety interoperable communications best-in-class practices, processes, and techniques and brings them into the State's planning and management processes.

**Knowledge, Skills and Abilities**

- Ability to influence across organizational boundaries to enhance collaboration.
- Previous experience with grant applications and grant management.
- Previous experience with preparing and evaluating program budgets.
- Knowledge of state government, programs, policies and procedures.
- Solid knowledge in the area of first responder organizations' telecommunications requirements.
- Understanding of telecommunications industry and issues.
- Strong problem-solving and decision making skills and abilities.
- Strong planning, critical thinking and analytical skills.

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- Excellent oral communication skills with the ability to effectively communicate complex technical issues.
- Strong writing skills.
- Strong individual performer requiring minimal supervision with judgment to elevate issues when appropriate.

**Qualifications**

- 5-10 years of progressive experience with demonstrated ability to perform similar functions.
- Solid experience with the public safety telecommunications community.

**Additional Details**

All GITA positions are not covered under the State of Arizona merit system. Interested applicants should submit a resume along with a cover letter by August 22, 2008 to Barbara Nicholson, CFO by e-mail to [bnicholson@azgita.gov](mailto:bnicholson@azgita.gov) or by fax to 602-364-4799. Please no phone calls.

AA/EEO/ADA Employer.